Add a User PIN or add a key fob for the first time
Always make a note of the User ID's when adding a User PIN or key fobs

Star *(Master Code 123456) # Hash

Enter 1 (Then enter the first User ID which will be 1) # (Enter your PIN or present key fob) #
* To exit or continue adding prior to pressing the * button

Adding a second or third User PIN or key fob
Note the User ID MUST be the next sequential number
Star *(Master Code 123456) # Hash

Second user Enter 1 (Then enter the next User ID which will be 2) # (Enter your PIN or present key fob) #
* To exit

Third user Enter 1 (Then enter the next User ID which will be 3) # (Enter your PIN or present key fob) #
* To exit

Delete a User PIN or key fob
Star *(Master Code 123456) # Hash
3 (Enter the User ID) #
* To exit

Change a User PIN (No need to enter program mode for this)
Star *(User ID#) (Old PIN #) (New PIN #) (New PIN #)

Delete all PINs or key fobs
*(Master Code 123456) #
Enter 30000# (for relay 1) Or 90000 # (for relay 2)
* To exit

Reset to Factory Default:

This will reset the K401-E to the factory default but all card/PIN information will still be retained This procedure will also require reprogramming of the Zone 1 & 2 Master Cards
NOTE: This is also useful if the original Zone Master Cards have been lost

1. Power down the K401-E

2. Press the * (Star) button and hold, at the same time power up the keypad

3. Release the button and wait until the amber LED shines

(Parts 4 & 5 must be undertaken within 10 seconds)

4. Present any 125KHz proximity EM card or the Master Add Card (provided) to the K401-E
This card is now the Zone 1 Master Add Card

5. Present any 125KHz proximity EM card or the Master Delete Card (provided) to the K401-E
This card is now the Zone 2 Master Delete Card

When the red LED begins to flash, the K401-E has been successfully reset