Add a User PIN or add a key fob for the first time

Always make a note of the User ID's when adding a User PIN or key fobs

Star *(Master Code 123456) # Hash

Enter 1 (Then enter the first User ID which will be 1) # (Enter your PIN or present key fob) # * To exit or continue adding prior to pressing the * button

Adding a second or third User PIN or key fob

Note the User ID MUST be the next sequential number Star *(Master Code 123456) #

Second user Enter 1 (Then enter the next User ID which will be 2) # (Enter your PIN or present key fob) #

* To exit

Third user Enter 1 (Then enter the next User ID which will be 3) # (Enter your PIN or present key fob) # * To exit

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Delete a User PIN or key fob

Star *(Master Code 123456) # 2 (Enter the User ID) # * To exit

Change a User PIN (No need to enter program mode for this)

Star *(User ID#) (Old PIN #) (New PIN #) (New PIN #)

Delete all PINs or key fobs

*(Master Code 123456) # 2(Master Code 123456) # * To exit

Change Master code

Star *(Master Code 123456) # 0 (New Master Code) # (Repeat New Master Code) # * To exit

Reset to Factory Default:

This will reset the K401-IE to the factory default but all card/PIN information will still be retained

This procedure will also require reprogramming of the Master Add and Delete Cards

NOTE: This is also useful if the original Master Add and Delete Cards have been lost

- 1. Power down the K401-IE
- 2. Press the * (Star) button and hold, at the same time power up the keypad
- 3. Release the button when you hear two bleeps and wait until the amber LED shines

(Parts 4 & 5 must be undertaken within 10 seconds)

4. Present any 125KHz proximity EM card or the Master Add Card (provided) to the K401-IE This card is now the Master Add Card

5. Present any 125KHz proximity EM card or the Master Delete Card (provided) to the K40IE This card is now the Master Delete Card

When the red LED is on, the K401-IE has been successfully reset