

## K401-EW Keypad – Quick Guide

### **Add a User PIN or add a key fob for the first time**

Always make a note of the User ID's when adding a User PIN or key fobs

Star \*(Master Code 123456) # Hash

Enter 1 (Then enter the first User ID which will be 1) # (Enter your PIN or present key fob) #

\* To exit or continue adding prior to pressing the \* button

### **Adding a second or third User PIN or key fob**

Note the User ID MUST be the next sequential number

Star \*(Master Code 123456) # Hash

**Second user** Enter 1 (Then enter the next User ID which will be 2) # (Enter your PIN or present key fob) #

\* To exit

**Third user** Enter 1 (Then enter the next User ID which will be 3) # (Enter your PIN or present key fob) #

\* To exit

### **Delete a User PIN or key fob**

Star \*(Master Code 123456) # Hash

2 (Enter the User ID) #

\* To exit

### **Change a User PIN (No need to enter program mode for this)**

Star \*(User ID#) (Old PIN #) (New PIN #) (New PIN #)

### **Delete all PINs or key fobs**

\*(Master Code 123456) #

20000 #

\* To exit

### **Change Master code**

Star \*(Master Code 123456) #

0 (New Master Code) # (Repeat New Master Code) #

\* To exit

**Reset to Factory Default:**

This will reset the K401-EW to factory default but all card/PIN information will still be retained

1. Power the K401-EW down
2. Press and hold the \* button and power up the K401-EW
3. There will be two beeps. Then release the \* button, after a second there will be one more beep to confirm reset